



Abode Services, one of the largest and effective nonprofits in the Bay Area, is seeking a **Director of Health and Wellness, Santa Clara County**, to play a key role as part of Abode's Senior Management Team—a dynamic group of individuals striving to increase housing opportunities for the most vulnerable people experiencing homelessness in the Bay Area. This position requires a high degree of professional experience in administrative and clinical oversight of mental health and wellness programs and services, as well as attention to evidenced based practices, and comfort in engaging high level community stakeholders. This is a full-time, exempt position reporting to the Director of Program and based in San Jose with frequent travel throughout Santa Clara County.

Abode's Benefits & Perks:

- * \$85,000 - \$100,000 annual salary commensurate with experience, education, and licensure
- * 100% paid health benefits for employees
- * 28 PTO / Holidays per year
- * 403(b) Retirement Plan w/ Employer Match & Contribution Programs
- * Dynamic, mission-drive culture and supportive leadership
- * Professional Development Opportunities, Leadership Academy Programs, Annual All Staff Events & Holiday Parties

How You Make an Impact:

- **Program Oversight:** Oversee all clinical care provided to program participants in Santa Clara County, responsible for Quality Assurance and Quality Improvement, ensures compliance with funding regulations, goals, and stakeholder expectations
- **Program/Staff Supervision:** Supervise managers on all departmental program activities, provide feedback, training, opportunities for professional growth, improvement plans when needed, and regular evaluations
- **Coordination of Departments:** Ensure that programs are successfully integrating clinical services and housing components to stabilize and improve housing, income, and health outcomes of participants
- **Evaluation and Quality Systems Management:** Ensure effective quality improvement/quality assurance implantation in programs, including Medi-Cal/Medicare compliance and with all program contractual requirements
- **Agency Liaison to the Community:** Represent Abode Service's management, develop positive working relationships with county contractors including the Santa Clara County divisions of Mental Health, Drug and Alcohol Department, Office of Supportive Housing, supportive housing partners, UCSF, and larger community/partners
- **Clinical Oversight:** Leadership in clinical services and protocol, coordinate clinical supervision, create/enforce protocol around quality documentation and privacy practices. Promote Housing First, Strength Based Care, Trauma Informed Care, and Harm Reduction
- **Fiscal Management:** Work collaboratively with finance to ensure that budgets are complete and financials tracking.
- **Senior Management:** Collaborate regularly with agency management and participate in regular Senior Management meetings with Executive and Director Staff

How You Meet the Qualifications:

- MSW or MA/MS in Psychology, CA BBS registration as ASW/MFTi, and 4 years' post-graduate clinical experience required (CA licensure as a LCSW or LMFT **preferred**)
- Minimum 5 years' experience in non-profit management with track record in successful implementation of programs, particularly for extremely low income, homeless populations with disabilities
- Supervisory experience with strong skills in program development, policy and procedures
- Excellent written/verbal communication, organizational, detail oriented, and time management skills
- Proven ability to work independently and effectively as part of the team
- Strong ability to represent agency interests, interact effectively with diverse populations with multiple special needs, and build successful collaborative relationships with tenants, staff, community networking and resource building

How To Apply: Please email resume and cover letter to JOBS@abodeservices.org

Notice: This description is to be used as a guide only. It does not constitute a contract, commitment or promise of any kind. Abode Services reserves the right to change, add, delete, upgrade or downgrade the position as dictated by business necessity at anytime with or without notice.

Abode Services is an Equal Opportunity Employer/Drug Free Workplace